

Seal Beach Tennis Center Court Use Application



Seal Beach Tennis Center
3900 Lampson Ave
Seal Beach, CA 90740
(562) 598-8624
FAX: (562) 598-8626
marketing@sealbeachtenniscenter.com

Application for Court use. Please type or print neatly.

Name:	Organization:
Address:	Home: () Cell: ()
City: State: Zip:	Non-profit TIN:
E-mail:	

Tournament Information

Type of Tournament: _____

Will food/ beverages be served? Yes ☐ No ☐ Clubhouse Requested?: Yes ☐ No ☐

Caterer?: Yes ☐ No ☐ Company: _____ Contact: _____ Phone: () _____

Fundraising Event: Yes ☐ No ☐

Equipment Requested: _____ ☐ Tables ☐ Chairs

Additional equipment you will provide: _____

Please provide a detailed description of your event:

Requested Courts	Anticipated Head Count	Date	Time In am/ pm	Time Out am/ pm	For Office Use Only					Subtotal
					Total Courts X Hours X Rate					
<i>Example: Courts 1-4</i>	<i>32</i>	<i>11/12/13</i>	<i>12:00pm</i>	<i>5:00pm</i>	<i>4</i>	<i>X</i>	<i>5</i>	<i>X</i>	<i>\$10 / hour</i>	<i>\$200</i>
						X		X		

Please Review Tennis Center Rental Information Packet for Fee Schedule		Deposit (1/2 of estimated total)	
Payment Information Cash <input type="checkbox"/> Check <input type="checkbox"/> # : _____ Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> Card # : _____ Expiration Date: _____		Staff (hours X \$15)	
		Total Fee	
Remaining Balance: _____ Due Date: _____ Rcvd By: _____			

Application: Tentative ☐ Approved ☐ Denied ☐ Reason: _____ SBTC Staff: _____

Applicant: Please review & complete the reverse side of this form

Please initial each section indicating that you have read and understood the **Tennis Center Rental Information Packet** in its entirety. By initialing each section you are confirming that all your questions/concerns regarding the rental information have been addressed by a member of the Community Services Department staff.

_____ General Information
_____ Facility Rental Requirements
_____ Reoccurring Reservations
_____ Hours of Operation
_____ Refundable Security Deposit
_____ Youth Events
_____ Special Event Permit Requirements
_____ Service of Alcoholic Beverages
_____ Set-Up & Clean-Up
_____ Kitchen
_____ Facility Keys
_____ Additional Rules and Regulations:
_____ Fee Schedule 2012/2013

I _____ individually and/or on behalf of the named organization, agrees to defend, indemnify and hold harmless the City of Seal Beach and its officers, employees, and agents harmless and free from any liability of any nature, including but not limited to liability for damage or injury to any persons or property costs and attorney's fees arising out of or in connection with the use of City recreational facilities regardless of whether the City was actively or passively negligent, either solely or contributory in connection with such liability. I, the undersigned, do hereby agree that we will abide by the policies governing the use of this facility and I will be responsible for any damages to the facility, furniture, or equipment caused by the occupancy of our organization to the premises.

Applicant Signature: _____ Date: _____